

Grounds Operations Standard Tasks

The primary function of grounds services at Rutgers, The State University of New Jersey, is to maintain an aseptically pleasing and clean grounds environment on the New Brunswick campuses that are conducive to the mission of the University. Each geographic area presents unique grounds maintenance challenges that range from urban land and hard-scaped areas to rural landscapes.

1. Mowing Operations	Frequency
▪ General Mowing	Weekly
▪ Line Trimming	Weekly
▪ Removal of Clippings	N/A
2. Edging Operations	
▪ Sidewalks and Curbs	Monthly
▪ Shrub and Flower Bed	Yearly
▪ Tree Rings	Yearly
3. Weeding and Cultivating	
▪ Manual Weeding	Monthly
▪ Shrub Bed and Tree Rings Cultivating, Exposed Soil	Yearly
▪ Shrub Bed and Tree Rings Cultivating, Mulched Areas	Yearly
4. Fertilization and Chemicals	
▪ Turf Fertilization	Twice Yearly
▪ Turf Pre-emergent Crabgrass Control Needed	As
▪ Turf Post-emergent Crabgrass Control	As Identified
▪ Broadleaf Herbicide	As Identified
▪ Turf Spot Weed Control	As Identified
▪ Inspection of Turf for Insects and Diseases	Weekly
▪ Shrub Bed and Tree Ring Pre-emergent Weed Control Needed	As
▪ Post Emergent Weed Control Identified	As

- Tree, Shrub and Groundcover Fertilization Needed As
- Annual Flower and Perennial Flower Fertilization Needed As
- Inspection of Plants for Insects and Diseases Weekly

5. Pruning

- Shade Trees Yearly
- Evergreen Trees Yearly
- Ornamental Trees Yearly
- Deciduous Shrubs Yearly
- Evergreen Shrubs Yearly

Pruning cont.

- Woody Groundcover Yearly
- Rejuvenation Pruning Identified As
- Renovation Pruning As Identified

6. Cleaning Procedures

- Police for Debris Daily
- Spring and Fall Cleanup Twice Yearly
- Walks and Curbs Daily

7. Turf Renovation

- Dethatching Needed Yearly/As
- Core Aeration Yearly/As Needed
- Topdressing and Over seeding Yearly/As Needed
- Slit Seeding Needed Yearly/As

8. Turf Renovation

- Watering Establishing Turf Areas As Needed
- Watering New Sodded Areas Needed As
- Newly Seeded Lawns Needed As
- Watering of Trees, Shrubs and Groundcover Needed As
- Watering of Annual and Perennial Flowers Needed As

9. Turf Renovation

- Routine Soil Testing Every Third
Year
- Flower and Perennial Maintenance Daily
- Site Inspection with Report Monthly